

January 13th, 2010

The minutes of the Regular Meeting of the Council of the Rural Municipality of Leask No. 464 which was held in the Leask Municipal Office on Wednesday, January 13th, 2010.

The meeting was called to order by Reeve Jim Joannette at 9:00 A.M.

Present were Reeve Jim Joannette, Administrator Assistant Annette Unyi, support Administrator Jim Burak and the following Council members:

Don Kavanagh – Division No. 1

Real Diehl – Division No. 2

Boyd Donohue - Division No. 4

Robert Girod – Division No. 5

- Res #1/10 GIROD: That the agenda for the January 13th, 2010 meeting of Council  
Agenda be adopted as presented. Carried.
- Res #2/10 DIEHL: That the minutes of the December 9th, 2009 meeting of  
Minutes Council be approved as presented. Carried.
- Res #3/10 DIEHL: That the following invoices be added to the tax roll at  
Invoices December 31, 2009.  
Tax Roll
- |                      |              |           |
|----------------------|--------------|-----------|
| Fr SE-33-47-5w3      | Firecall     | \$ 461.25 |
| SE-6-46-4w3          | Snow Removal | \$ 50.00  |
| Fr SE-33-47-5w3LSD 1 | Firecall     | \$1870.00 |
| Fr SW-3-48-5w3       | Firecall     | \$1370.00 |
- Carried.
- Res # 4/10 GIROD: That the following invoices be written-off:  
Invoices  
Written-off
- |                         |          |          |
|-------------------------|----------|----------|
| R.M. of Spiritwood #496 | Gravel   | \$248.50 |
| Ministry of Environment | Firecall | 580.00   |
- Carried.
- Res #5/10 DONOHUE: That Bylaw No.01/2010 being a bylaw to enter into an agreement  
Bylaw No. respecting the provision of fire protection services be read a first time.  
01/2010 Carried.
- Res # 6 /10 KAVANAGH: That Bylaw No. 01/2010 be read a second time.  
Bylaw No. Carried.  
01/2010
- Res #7/10 GIROD: That we agree to give Bylaw No.01/2010 a third reading at  
Bylaw No. this meeting. Carried Unanimously.  
01/2010
- Res #8/10 DONOHUE: That Bylaw No. 01/2010 be read a third time and finally adopted.  
Bylaw No. Carried.  
01/2010
- Res # 9/10 GIROD: That Bylaw No. 02/2010 being a bylaw to enter into an agreement  
Bylaw No. respecting the provision of fire protection services be read a first time.  
02/2010 Carried.
- Res #10/10 DIEHL: That Bylaw No.02/2010 be read a second time.  
Bylaw No. Carried.  
02/2010
- Res #11/10 DIEHL: That we agree to give Bylaw No. 02/2010 a third reading at  
Bylaw No. this meeting. Carried Unanimously.  
02/2010
- Res #12/10 KAVANAGH: That Bylaw No. 02/2010 be read a third time and finally adopted.  
Bylaw No. Carried.  
02/2010

- Res #13/10 GIROD: That we accept the following reports as presented:  
 Reports
1. Highway 12 Landfill Timesheet – Dec 13, 2009 – January 3, 2010
  2. Employee Time Sheets – December 7, 2009 – January 2, 2010
  3. Leask Fire Department – December 9, 2009
  4. Municipal Policing Report – None
  5. Coyote Paw Verification – December 21, 2009
- Carried.
- Res #14/10 KAVANAGH: That all members of Council be authorized to attend the Parkland  
 Parkland Association of Rural Municipalities meeting on January 20, 2010 at 1:00 P.M. in  
 RMs Meeting Spiritwood. Carried.
- Council adjourned for lunch from 12:00 P.M. to 12:58 P.M.
- Res #15/10 DONOHUE: That we approve the concept plan showing the proposed subdivision of  
 S. Evans Parcel A and part of road Allowance Plan No. 101956260 R.M of Leask No. 464.  
 Sub Div Carried.
- Res #16/10 GIROD: That the R.M. & Village office be closed during the Torch Run on  
 Office January 12, 2010 until 1:00 P.M. Carried.  
 Closed
- Res #17/10 DONOHUE: That Administrator Boon receive an annual salary of \$50,726.00  
 Admin effective January 3, 2010, Carried.  
 Raise
- Res #18/10 KAVANAGH: That Riannon Nelson receive a Honorarium in the amount of \$179.00.  
 Honor Carried.  
 Nelson
- Res #19/10 GIROD: That Annette Unyi receive a Honorarium in the amount of \$250.00.  
 Honor Carried.  
 Unyi
- Res #20/10 DONOHUE: That staff receive the following salary increases effective January 3, 2010.
- |                  |         |          |
|------------------|---------|----------|
| Annette Unyi -   | \$19.53 |          |
| Riannon Nelson - | \$15.42 |          |
| Vern Unyi –      | \$40.28 |          |
| Henry Jonasson - | \$11.30 | Carried. |
- Res # 21/10 KAVANAGH: That we hire Jim Burak as support administrator on full time basis until  
 Support Administrator Boon returns from sick leave at a rate of \$240.00 per day plus  
 Admin \$0.50 per KM mileage to be shared with the Village of Leask.  
 Carried.
- Res #22/10 DONOHUE: That Council Indemnity be set at a rate of \$125.00 per day, and  
 Council Ind that eight hours be defined as a day. Carried.
- Res #23/10 GIROD: That effective January 3, 2010, Council and Administrator  
 Fuel mileage be set as follows:  
 Price
- .40 cents per kilometer for fuel prices below \$.90 per litre
  - .45 cents per kilometer for fuel prices between \$.91 - \$1.10 per litre
  - .50 cents per kilometer for fuel prices between \$1.11 - \$1.30 per litre
  - .55 cents per kilometer for fuel prices between \$1.31 - \$1.50 per litre
  - .60 cents per kilometer for fuel prices exceeding \$1.50 per litre
- Carried.
- Res # 24/10 DIEHL: That meals for conventions be set at \$45.00 per day and  
 Meal \$15.00 per day for any other full day for Council and Administrator.  
 Allowance Carried.
- Res #25/10 DONOHUE: That we appoint Peter Halayka of Halayka Building Inspections Inc.  
 Halayka as 2010 Building Official for the R.M. of Leask.  
 Building Carried.

Res #26/10 KAVANAGH: That we appoint Gerald Fillmore the Pest Control Officer for  
Pest Cntrl the R.M. of Leask No. 464 for 2010 year. Carried.

Res #27/10 DONOHUE: That Darryl Valuck be appointed as Weed Inspector for the year 2010  
Weed Comm. and the appropriate minister be advised accordingly.  
Carried.

Res #28/10 DIEHL: That the following persons be appointed to the Leask Local  
Library Library Board for the year 2010:  
Board  
Leask Marcie Kreesse Jean Verbonac John Cote  
Heather Ranger  
Carried.

Res #29/10 GIROD: That whereas the members of the Leask Volunteer Fire  
Volunteer Department remain Vern Unyi as Fire Chief, and Murray Donohue  
Fire Dept. as Deputy Fire Chief, that council hereby approve of this and appoint them  
as same and, appoint the below noted persons as fire fighters:  
Andy Cyr Robert Hryniuk  
Percy Lenz Robert McHanson Captain  
Justin Nagy Marlene Straf  
Roger Straf Arthur Spriggs -Captain

and in addition to this authorize members of fire departments from all  
other communities to work in Leask when required.  
Carried.

Res #30/10 KAVANAGH: That the rates for custom work with municipal owned  
2010 equipment be established as follows for the year 2010 with rental  
Custom hours to include all moving time:  
WorkRates All Motor Graders \$ 100.00 per hour  
Tractor and Mower \$ 90.00 per hour

and that minimum charge be set at \$25.00 for custom work done on driveways.  
Carried.

Res #31/10 DONOHUE: That the schedule of wages and rates for equipment hired by  
Hired Wages the municipality be set as follows for the year 2010:  
& Equipment Rates  
\$12.00 per hour for casual part time labor  
\$50.00 per hour for using up to 75 H.P. tractor including fuel  
& operator together with privately owned equipment such  
as mower, plow, one way discer, front end loader.  
\$55.00 per hour using over 75 H.P. tractor with above  
equipment.  
\$70.00 per hour using over 150 H.P. tractor with above  
equipment.  
\$ 10.00 per hour for truck (without hoist) used for picking  
stones, hauling material, etc.  
\$ 15.00 per hour for truck with hoist for picking stones,  
hauling material, etc.  
\$ .45 per KM for truck used in hauling culverts and general  
municipal business. Carried.

Res #32/10 KAVANAGH: That council establish a policy of allowing regular weight loads  
Regular during road ban periods under the following conditions:  
Weight 1) Temperature must be minus 10 degrees Celsius at 7:00 a.m. according  
Hauls to Saskatoon Radio Stations.  
2) Hauling must be completed by 11:00 a.m. each day.  
Carried.

Res #33/10 GIROD: That Jim Joanette be appointed Weight Restriction Enforcement  
WgtRest. Officer of the municipality. Carried.  
Officer

- Res #34/10 DIEHL: That council continue to participate in the provincial wide  
Wgt restr "Weight Restriction Program". Carried.
- Res #35/10 GIROD: That Jim Joannette and Victor Unyi be appointed to the weight  
Weight restriction committee as authorized by Bylaw No. 4/87. Carried.  
Restriction
- Res #35/10 DIEHL: That in regards to road maintenance, council adopt the  
Maint. Log following policy:  
Sheets
- 1) The use of a maintenance log sheet for each machine is to be submitted with the time sheets, said log to indicate the motor fuel used in each machine and all service and repairs completed.
  - 2) The employees shall mark on their time sheet a map showing the location of the roads bladed, etc.
  - 3) That employee time cards must be used.
  - 4) That a letter be sent to all outside employees making them aware of this policy. Carried.
- Res #36/10 GIROD: That council adhere to the policy of not plowing snow in  
Liability driveways or doing custom work until the waiver of liability form is  
Forms signed. Carried.
- Res #37/10 DONOHUE: That the rental rate charged for the use of the municipal  
Office office be \$25.00 per meeting for all groups not involved with council. Carried.  
Rate
- Res #38/10 KAVANAGH: That a copy of the adopted minutes be prepared  
Minutes in by the administrator and submitted to the Shellbrook Chronicle each  
Chronicle month. Carried.
- Res #39/10 GIROD: That the following operating costs of the municipal office be  
50/50 Share shared on a 50/50 basis with the Village of Leask:  
  - 1) Electricity and heat
  - 2) Insurance
  - 3) Maintenance
  - 4) Stationery except when it is evident that the product is strictly for the use of one party or the other. Carried.
- Res #40/10 DIEHL: That the organized Hamlet of Pelican Cove , Duncan's Beach  
Resort Resort, and North Emerald Cabin Owners Association be allocated  
Levy Alloc. 55 % of the tax levy for 2010. Carried.
- Res #41/10 KAVANAGH: That in regards to employees benefits council adopt the  
Disability following policy:  
Plan
- 1) The R.M. pays the total premium for short term disability and health benefits.
  - 2) The employee pays the entire policy for long term disability premium by way of the payroll deduction plan. Carried.
- Res #42/10 DONOHUE: That the fire truck revenue and expenses be split 50/50 with  
Firecall Rev the Village of Leask. Carried.
- Res #43/10 DIEHL: That we appoint the Administrator as tax collector and assessor  
tax coll for the R.M. of Leask No. 464. Carried.
- Res #44/10 GIROD: That we retain the following solicitors, Mills-Wilcox-Zuk  
Solicitors and the use of the SARM solicitors. Carried.
- Res #45/10 DIEHL: That we set fees for appeals of assessment at \$50.00 per appeal and  
Appeals appoint the Corman Park Board of Revision to hear assessment appeals on behalf of the R.M. Carried.

- Res #46/10 KAVANAGH: That we approve to pay the RMAA membership for the  
RMAA Administrator in the amount of \$300.00. Carried.
- Res #47/10 DIEHL: That the firm of AMEC Engineering be engaged as  
Engineers "Consulting Engineers" for the year 2010. Carried.
- Res #48/10 DIEHL: That we approve Reeve Joannette, Councillors Kreese, Diehl and Girod and  
SARM Administrator to attend the SARM convention in Regina from March 8 - 11, 2010.  
Conv Carried.
- Res #49/10 DONOHUE: That we approve to pay the Affinity Credit Union annual service  
Affinity CU fee of \$420.00 for the year of 2010. Carried.  
Fee
- Res #50/10 KAVANAGH: That the March regular meeting of Council be held on Wednesday  
March Mtg March 3rd, 2010 at 9:00am in Council Chambers. Carried.
- Res #51/10 DONOHUE: That we cover expenses to send Administrator Wanda Boon  
RMAA to the R.M.A.A. Convention from May 10 - 14, 2010 in Regina.  
Conventn Carried.
- Res #52/10 KAVANGH: That the May regular meeting of Council be held on Wednesday  
May Mtg May 5<sup>th</sup>, 2010 at 9:00am in Council Chambers.  
Carried.
- Res #53/10 GIROD: That we appoint Real Diehl to represent the R.M. of Leask No. 464  
SMHA at the Sask Municipal Hail Annual Meeting on March 9th , 2010.  
Meeting Carried.
- Res #54/10 DIEHL: That the population of the R.M. be allocated as follows under  
Sask the Sask. Lotteries Grant Program:  
Lotteries
- |              |            |          |
|--------------|------------|----------|
| Pelican Cove | 20         |          |
| Marcelin     | 93         |          |
| Parkside     | 45         |          |
| Leask        | <u>688</u> |          |
|              | 846        | Carried. |
- Res #55/10 DONOHUE: That we advise Department of Sask Ag & Food of tax  
Sask Ag arrears on lease land. Carried.  
& Food
- Res #56/10 GIROD: That letters be sent to all ratepayers with 2009 tax arrears  
Tax stating that a list of unpaid taxes will be presented at the February, 2010,  
Arrears meeting of Council. Carried.
- Res# 57/10 KAVANAGH: That the Administrator be appointed to administrate the Stray Animals Act.  
Stray Act Carried.
- Res#58/10 DONOHUE: That we order two more Road Closed signs and one bundle of winter grader  
Signs & blades for the John Deere Graders.  
Blades Carried.
- Res# 59/10 KAVANAGH: That we order 12 cases of 2% Liquid Strychnine to be made available to  
Gopher rate payers at a cost, to aid in gopher control with all provisions being adhered to.  
Poison Carried.
- Res# 60/10 DONOHUE: That the Len Cantin request be granted and that any copies will be provided  
Cantin at .25 cents per copy. Carried.
- Res#61/10 KAVANAGH: That a Ratepayers meeting be held on Tuesday April 20, 2010  
Ratepayer at 7:30 P.M. at the Legion Hall. Carried.

Res #62/10 GIROD: That the following correspondence be accepted as presented:  
Correspond

1. Martin's Lake South – Natural Gas Service
2. North Central Rail Update
3. North Sask River Basin Council
4. Sask Invasive Species Calendars
5. Ministry of Agriculture – Farm Business Development
6. W.C.B. – 2010 Premium Rate Notices
7. Tax Enforcement Proceedings
8. New Cell Phone Legislation Carried.

Res #63/10 DIEHL: That the accounts covered by cheques numbered 3430 to 3501  
A/P inclusive, totaling \$170,747.73 be approved for payment, and attached  
to these minutes as "Schedule A". Carried.

Res #64/10 DIEHL: That the agreement with Janzen Steel Buildings Ltd, in the provision 10.1 be  
Janzen amended by removing “a performance bond in the sum of \$100,000.00 in a form  
Agree satisfactory to council” and insert the words “a cheque in the sum of \$10,000.00 to the  
Municipality and shall be maintained throughout the term of the contract.”  
Carried.

Res #65/10 GIROD: That council adjourn. Carried.  
Adjourn  
Adjournment at 6:10 P.M.

Visitors:  
Robert & Barb Willick  
Sandra & Darrel Evans  
Vivian & Bill Nemish

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REEVE

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ADMINISTRATOR