

The Minutes of the Regular Meeting of the Council of the Rural Municipality of Leask No. 464 which was held in the Leask Municipal Office on Wednesday, January 14, 2015.

The meeting was called to order by Reeve Jim Joannette at 9:02 a.m.

Present were Reeve Jim Joannette, Acting Administrator Judy Lychak and the following Council members:

Real Diehl -	Division No. 2
Don Kavanagh -	Division No. 3
Ed Musich -	Division No. 4
Robert Girod -	Division No. 5
Victor Unyi -	Division No. 6

Res #8/15 MUSICH: That the minutes of the Regular Council meeting of December 10, 2014 be adopted as read.
Minutes
Dec 10

Div.1 absent, Div.2 yes, Div.3 no, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #9/15 UNYI: That Council Rescind Resolution #495/14 as signing authority for the
Rescind Assistant Administrator is no longer required.
#495/14

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #10/15 GIROD: That the minutes of the Special Meeting December 17, 2014 be adopted
Minutes as read.
Dec 17

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #11/15 MUSICH: That Council Rescind Resolution #517/14, as the equipment is no
Rescind longer being used for municipal business.
#517/14

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #12/15 DIEHL: That the minutes of the Special Meeting of January 6, 2015 be adopted as read.
Minutes
Jan 6

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #13/15 GIROD: That council amends resolution #3/15 to remove the words “for Acting
Amend Administrator, Judy Lychak.”
#3/15

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #14/15 KAVANAGH: That council amends motion #496/14 to reduce Assistant
Amend Administrator wages.
#496/14

Div.1 absent, Div.2 yes, Div.3 no, Div.4 no, Div.5 no, Div.6 no, Reeve yes.

Carried

- Res #15/15 UNYI: That council goes into camera to discuss staffing and wages at 9:40 a.m.
In Camera
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #16/15 DIEHL: That the Council re-open the meeting to the public at 10:08 a.m.
In Camera
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #17/15 KAVANAGH: That assistant administrator wages be rolled back to \$21.00/hour.
A/Admin
Wages
Div.1 absent, Div.2 no, Div.3 yes, Div.4 no, Div.5 yes, Div.6 yes, Reeve no.
Lost
- Res #18/15 MUSICH: That council re-visit the assistant administrator position on May 6, 2015.
A/Admin
Position
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #19/15 UNYI: That signing authority be changed at the Affinity Credit Union, Leask Saskatchewan, to Reeve Jim Joannette and Acting Administrator Judy Lychak.
Signing
Authority
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #20/15 DIEHL: That council approves for payment the Council Indemnity Supervision as circulated with road supervision indemnity to the maximum budgeted for 2014, with the exception of any PDAP Project Supervision to be in addition to the budget maximum.
Dec
Supervision
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #21/15 UNYI: That the Statement of Financial Activities for the period ending December 31, 2014 be approved and accepted as circulated.
Fin Act
Div.1 absent, Div.2 yes, Div.3 no, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #22/15 UNYI: That the accounts covered by cheques numbered 8317 to 8385 and other payments numbered 625 to 645 inclusive, totaling \$464,160.26 be approved for payment.
Account
Payable
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #23/15 GIROD: That council approves the following invoices for payment:
Other
Invoices
The Village of Parkside in the amount of \$1,522.39.
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Councillor Kavanagh left Council Chambers at 11:07 a.m. and returned to Council Chambers at 11:10 a.m.

Delegation - Justin Nagy and Max Jupe – Assignment of Duties –
11:11 a.m. – 11:23 a.m.

Res #24/15 GIROD: That we accept the following reports as presented:
Reports 1. Administration Report

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #25/15 DIEHL: That Council authorizes, Acting Administrator Judy Lychak to contact
Extend the Water Security Agency to as for an extension to Emergency Flood Damage
EFDRP Reduction Program (EFDRP) grant, as upon inspection by the Ministry of
Environment, the project requires more work to be completed in 2015.

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Councillor Diehl left Council Chambers at 11:35 a.m.
Councillor Diehl returned to Chambers at 11:36 a.m.

Delegation – Shellbrook Crushing – Darryl Kennedy and Jerry Stewart – Gravel
2015 needs discussion – 11:36 a.m. - 11:52 a.m.

Recess for lunch at 11:52 a.m.
Reconvene from lunch at 1:00 p.m.

Res #26/15 KAVANAGH: That council tender gravel crushing for the 2015 year.
Tender
Gravel
Crushing

Div.1 absent, Div.2 no, Div.3 yes, Div.4 yes, Div.5 no, Div.6 no, Reeve no.

Carried

Res #27/15 JOANETTE: That council hire Shellbrook Crushing for the 2015 gravel program.
2015
Gravel

Div.1 absent, Div.2 yes, Div.3 no, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #28/15 DIEHL: That council hire Shellbrook Crushing to haul the gravel for the 2015
Haul
Gravel

Div.1 absent, Div.2 yes, Div.3 no, Div.4 no, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Delegation – Len Cantin & Glenna Frizzell – Mill Rate and Taxation – 1:15 p.m.
- 1:45 p.m.

Delegation – Lloyd Bruner – Gravel Exploration – 1:45 p.m. – 2:10 p.m.

Res #29/15 UNYI: That council follow the Sask Highways Winter Weight program.
Winter
Weights

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Delegation – Curtis Henderson – OH&S – 2:15 p.m. - 2:35 p.m.

Res #30/15 DIEHL: That council abates taxes on SE 27-47-08 W3 Roll 1591 000, in the
PFRA amount of \$95.63 (\$95.63 Municipal) as the Minimum Tax is not eligible under
Abate the Payments in Lieu of Taxes for this property.
Min
Tax

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #31/15 MUSICH: That council abate taxes on NE 19-47-08 W3 Roll 1557 000, in the amount of \$29.44 (\$29.44 Municipal) as the Minimum Tax is not eligible under the Payments in Lieu of Taxes for this property.
 PFRA
 Abate
 Min
 Tax

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #32/15 KAVANAGH: That council abates taxes on NE 27-47-08 W3 Roll 1589 000, in the amount of \$95.62 (\$95.62 Municipal) as the Minimum Tax is not eligible under the Payments in Lieu of Taxes for this property.
 PFRA
 Abate
 Min
 Tax

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #33/15 DIEHL: That council abates the minimum tax on SW 34-46-04 W3 Roll 167 000, in the amount of \$91.25 Municipal, as the house is vacant on the property.
 Abate
 Min Tax

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Councillor Kavanagh left Council Chambers at 3:05 p.m. and returned to Council Chambers at 3:07 p.m.

Res #34/15 DIEHL: That council authorizes the lease of an additional recycle bin at the Highway 12 site.
 Recycle
 Bin

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #35/15 KAVANAGH: That council allocates the Saskatchewan Lotteries Community Grant Program as follows:
 Com
 Grant
 Allocate
 Leask Rec Board - \$3,500
 Parkside Ball Sports Fields - \$921
 Marcelin Rec Board - \$500
 \$4,921

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #36/15 UNYI: That council authorizes Acting Administrator, Judy Lychak to proceed with the Student Summer Works Program Employment Application.
 Summer
 Student

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #37/15 DIEHL: That council set aside \$3,000 in the 2015 budget for computer upgrades.
 Computer
 Upgrades

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #38/15 UNYI: That Council authorizes the payment of the loan administration fee of \$750.00 payable to the Affinity Credit Union, Leask, SK
 Loan
 Fee

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

- Res #39/15 DIEHL: That council appoints to the Joint Safety Committee as follows:
 One outside Staff (Employee)
 Joint Steve Nelson (Employer – Council) with Alternate – Jim Joannette
 Safety Judy Lychak (Administrator)
 Committee
- Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
- Carried
- Res #40/15 GIROD: That council appoints Jim Joannette and Judy Lychak to the Policy
 Policy Manual Development Committee 2015.
 Dev
- Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
- Carried
- Res #41/15 UNYI: That Council appoints Peter Halayka Building Inspections Inc. as 2015
 Building Building Inspector for the RM of Leask.
 Inspector
 2015
- Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
- Carried
- Res #42/15 KAVANAGH: That Council appoints Gerald Fillmore as the Pest Control Officer
 Pest for 2015.
 Officer
- Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
- Carried
- Res #43/15 MUSICH: That Council appoints the Administrator as Tax Collector and Assessor
 Admin for the year 2015.
 Tax &
 Assessor
- Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
- Carried
- Res #44/15 MUSICH: That council appoints Judy Lychak Stray Animals Act for 2015.
 Stray
 Animals
- Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
- Carried
- Councillor Musich left Council Chambers at 4:00 p.m.
- Res #45/15 UNYI: That council appoints Brent Duncan to the Development Appeals Board
 Dev for the 2015.
 Appeal
 Board
- Div.1 absent, Div.2 yes, Div.3 yes, Div.4 absent, Div.5 yes, Div.6 yes, Reeve yes.
- Carried
- Councillor Musich returned to Council Chambers at 4:05 p.m.
- Res #46/15 GIROD: That council appoints Steve Nelson or Jim Joannette as alternate and Judy
 Joint Lychak to the Joint Training Committee and 1 outside worker.
 Training
- Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
- Carried

- Res #47/15 MUSICH: That council appoints Jim Joannette a representative to the North
NCTPC Central Transportation Planning Committee.
Rep
Div.1 absent, Div.2 yes, Div.3 no, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #48/15 KAVANAGH: That Council set fees for the appeals assessment at \$50.00 and
Appeals appoints Gord Krismer and Associates to hear assessment appeals on behalf of the
RM.
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #49/15 GIROD: That council appoints C.S. Skrupski as Auditor for RM of Leask.
Auditor
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #50/15 MUSICH: That Council authorizes the council and Acting Administrator to attend
Parkland the Parkland Association of Rural Municipalities meeting in Spiritwood on
Meeting January 21, 2015 at 1:00 p.m.
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #51/15 GIROD: That council authorizes the Acting Administrator, Judy Lychak, to book
Urban the Urban Camp for the June 15, 16, July 13, 17 2015.
Camp
Dates
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #52/15 DIEHL: That council authorizes the Council and Acting Administrator to attend
NCTPC the North Central Transportation Planning Committee Workshop on February 26,
Workshop 2015 at Birch Hills.
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #53/15 UNYI: That Council appoints Brad Butler as a representative of the Emerald Lake
ELRPB Cottage Owners Association to the Emerald Lake Park Board.
Appoint
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried
- Res #54/15 DIEHL: That Council authorizes Acting Administrator, Judy Lychak to attend the
RMAA Rural Municipal Administrators Association (RMAA) convention, May 11th –
Convention May 14th, 2015.
Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.
Carried

Res #55/15	<u>GIROD</u> : That Council approves renewal of the following insurance:		
SARM	Coverage Type	Premium	Coverage amount
Insurance	SARM Fidelity	180.00	100,000.00
	Registered Mail	included	50,000.00
	Money & Securities	180.00	20,000.00
	Liability		
	Self-Insurance Plan	5,053.87	As specified in the policy

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #56/15 UNYI: That council informs Ministry of Highways & Infrastructure that no
MHI widening is required on file 719.30.
File 719.30

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #57/15 GIROD: That council authorizes the participate in the Civic Address Sign
Civic Program with the Saskatchewan Association of Rural Municipalities (SARM).
Signs

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #58/15 UNYI: That accepts the following policies as attached to these minutes and that
TCA they be added to the RM policy manual:
Policy

Additions Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried.

Res #59/15 GIROD: That we accept the following correspondence as presented and that it
Correspond be filed accordingly:

1. Agriculture Producers Association of Saskatchewan (APAS)
 - a. APAS – In Action December 2014 – Newsletter
 - b. APAS – Election of President and Directors
2. Heavy Construction Safety Association of Saskatchewan – Newsletter
3. Heritage Saskatchewan – Membership
4. Provincial Association of Resort Communities of Sask (PARCS) - Newsletter
5. Prince Albert Parkland Health Region – News Release
6. Saskatchewan Workers Compensation Board – 2015 Premium Rates
7. Green Fund Committee Minutes – 2014
8. North Central Transportation Planning Committee – September 2014 Minutes
9. Martins Lake Regional Park Minutes – October 2014
10. Canadian Public Works Association – Convention February 24 – 26, 2015
11. G&L Developments – Property Tax
12. Water Security Agency – Channel Clearing and Beaver Dam Removal
13. Rural Municipal Administrator’s Association (RMAA) – Regional Curling
14. Ministry of Agriculture – 2015 Agri-Value Growth Summit
15. RCMP – Blaine Lake Detachment Statistic report November – December, 2014
16. RCMP – Shellbrook Detachment
 - a. Statistic report October – December, 2014
 - b. Impaired Drivers Program (RID)
17. Saskatchewan Assessment Management Agency (SAMA)
 - a. Assessment of Oil and Gas Wells
 - b. Municipal Fee Estimate for 2015
18. Multi – Material Stewardship Western (MMSW) – termination of funding agreement.
19. Saskatchewan Association of Rural Municipalities (SARM)
 - a. SARM Membership fee for 2015
 - b. Equipment Tenders from the RM of South Qu’Appelle No. 157
 - c. SARM – Ray Orb – Election for SARM President

d. SARM – December Update

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

Res #60/15 JOANETTE: That this meeting adjourn at 5:25 p.m.
Adjourn

Div.1 absent, Div.2 yes, Div.3 yes, Div.4 yes, Div.5 yes, Div.6 yes, Reeve yes.

Carried

REEVE

ACTING ADMINISTRATOR