

**The Minutes of the Regular Meeting
of the Council of the Village of Leask
Held at the Leask Community Hall on
October 20, 2021 at 4:00 pm**

In Attendance:

Mayor: John Priestley
Deputy Mayor: Shea Donohue
Councilors: Valerie Priestley
Zach Waldner
Charles Smith

Acting Administrator: Carmen Jean

The mayor called the meeting to order at 4:05 pm

Approval of the Agenda

2021-307 Donohue: that the agenda be adopted as presented with the
Addition of Health Board Report.
Carried

**That the council went in camera to discuss Human Resources at
4:07 p.m..**

Smith: That the council returned from in camera at 5:04 p.m.

Minutes:

2021-308 V. Priestley: That the Minutes of September 29, 2021, be
approved with spelling correction to Motion 300.
Carried

Financial Statements: NIL

Accounts Payable:

2021-309 Waldner: That the attached list of Accounts Payable, being
Cheques 9908 to 9243 and Internet payments
Totalling \$40,339.74 be approved as presented.
Carried

Transferring of Funds

2021-310 V. Priestley: That a letter be sent to the Green Family Fund,
if monies can be accepted as per request of
Gordon Harris and John Batty from the Hornets
Ball Club and Skidoo Club.
Carried

QAP

List of Land in Arrears

The current List of Land in Arrears as per attached was present to council. The total outstanding being \$24,627.93.

2021-311 Waldner: That the administrator be given approval to proceed with tax enforcement on all tax in arrears. Any arrears that are less than one half of the 2020 levy, the administrator will not start tax enforcement.

Carried

Credit Union Lease

2021-312 Donohue: That the Affinity Credit Union lease be approved to March 2023.

Carried

Village of Leask Business Listing

That Shea Donohue and Valerie Priestley will look into update.

Leask Hardware Insurance Update

That all paperwork has been submitted and we are awaiting word on policies.

Munisoft Update:

That the cemetery program has been cancelled.

Mailing of Receipts:

2021-314 Waldner: That receipts will no longer be mailed, they will be available at the village office.

Carried

Fine Option:

2021-315 Donohue: That the Village of Leask participate in the Fine Option Program.

Carried

Committee Members:

2021-316 V. Priestley: That the following List of committee members be approved.

Water Plant	John Priestley, Zach Waldner
Water Lines	John Priestley, Zach Waldner
Lagoon	John Priestley, Zach Waldner
Sewer Lines	John Priestley, Zach Waldner
Roads	John Priestley, Zach Waldner
Maintenance Department	John Priestley, Zach Waldner
Local Clinic	Valerie Priestley, Shea Donohue
Dr Recruitment Board	Valerie Priestley
Shellbrook Hospital Board	Valerie Priestley
Hall	Valerie Priestley
Car Wash	John Priestley, Zach Waldner
Library	Valerie Priestley
Leases (Building)	Council
Butler Building / Museum	Valerie Priestley

JAP

Housing Authority	John Priestley
RCMP/Safety	Shea Donohue
Fire Department	John Priestley, Zach Waldner, Shea Donohue
Golf Course	Council
Recreation Board	Charles Smith, Shea Donohue
Rink Board	Valerie Priestley, Shea Donohue, Charles Smith
Green Family Fund Board	Shea Donohue, Charles Smith
Stray Animals	Zach Waldner
Landfill	John Priestley, Zach Waldner
Human Resources	All Council
Equipment	John Priestley, Zach Waldner
OH & S	John Priestley, Zach Waldner, Kelly Smith
Rm Relations	John Priestley
Emerald Board	Council
Welcome/ Web Site	Valerie Priestley, Shea Donohue

Carried

SUMA ASSURE Risk Management:

Forms to be complete by the Rink Committee.

Garbage:

Committee to investigate: Shea Donohue, Zach Waldner, Charles Smith

Library Cleaning:

2021-317 Waldner: That the Local Library be given a donation in lieu of cleaning for 48.00 per month.

Carried

Munisoft New Accounts Payable Program:

2021-318 V. Priestley: That the Village of Leask register for the new Accounts Payable Program update training.

Carried

Emerald Lake:

2021-319 Donohue: That a letter be sent to the RM of Leask, to inquire their position regarding Emerald Lake.

Carried

SAMA Appeals:

2021-320 Priestley: That the SAMA Agreements to adjust for 2021 for Gordon Harris and Joanne Lapierre, be approved and that appeal fees be refunded.

Carried

Bylaw Discounts and Penalty

2021-0321 J. Priestley: That Bylaw 13/2021, being a bylaw to establish Property Tax Penalties, Prepayment and Discounts be introduced and read a first time.

Carried

9A20

2021-0322 Waldner: That Bylaw 13/2021, be read a second time.
Carried

2021-0324 Donohue: That Bylaw 13/2021, read a third time at this meeting.
Carried Unanimously

2021-0325 V. Priestley: That Bylaw 13/2021, being a bylaw to establish Property Tax Penalties, Prepayment and Discounts, be read a third time, adopted, signed, and sealed.
Carried

Skating Rink Claim

Update: Roof repairs that were incurred by the Village of Leask have been approved and must be submitted.

Delegation: Gordon Hubbard

Regarding Sea can containers

Gordon Hubbard is asking for a temporary extension until next spring to have them moved. He is also asking the village for a place that containers could be placed and that the residents could place and pay rent to the village.

Administration will again review the appropriate Bylaw.

Delegation: Dianna Woytiuk

Regarding AED

Has been looking after the AED in Leask for 10 years, need to have a local person look after, which includes doing a once-a-month check. The village needs to find a place that has access 24 hours a day. Create a call out list and advise the 911 call out center. Dispatch call out center contact is Brain at 1-306-953-9800. A suggestion was given for a committee coordinator. Advertise the AED Location for the community members. Dianna did suggest the fire department. Dianna asked to be updated.

2021-0326 Waldner: That the Village of Leask order the new pads and battery from AED Advantage.
Carried

Correspondence:

2021-0327 Waldner: That the following correspondence having been supplied to council for information be approved as presented:

Saskatchewan Lotteries
Sask Tourism
Safe Drinking Water Confined Spaces
Confined Space Training
SUMAssure
Mistry Petro Canada (Active Account)
SUMA Board Meeting September
Municipalities Today September
Municipalities Today October

QAED

SUMA – Regional Meeting
SUMA – Convention
Sask Wastewater (Information)
Carried

Maintenance report

Maintenance Report: Given by Administration

Winter Cleanup Continuing
Flushing Completed
Getting Machines Ready for Winter
Water Testing Report Water Treatment Plant

2021-0328 V. Priestley: That the Maintenance Report and Water Treatment Report as well as lab testing reports be accepted as presented.

Carried

Mayor & Council Reports:

Valerie Priestley: Shellbrook Hospital Foundation Report

Administration Items:

Clinic Lobby Painted: Val Priestley and Shea Donohue to inspect
Stray Cats being Fed: Send Notice to residents
2020 Audit: PWC will be in office Wednesday October 28th
2021 Audit: Administration is recommending PWC for Audit
Rink Affordability Grant-Administrator will apply
Office Hours: Dates that need to be closed
Community Hall: Floor
Snow Fence Question: Back and Side yards
PWC: Information Notice
Minutes: August 6 (Administrator will correct format)
Clarence Hoehne: Request for building permit
(Administrator will check Bylaw)
Metal Scrap: RM having theirs assessed, will do village at the same time
PA Software- Sent invoices to Leask Community Hardware Store

2021-0329 Donohue: That the village office will be closed November 11,2021 in respect of Remembrance Day.

Carried

2021-0330 V. Priestley: That the Village Office will be closed November 15 And including November 18.

Carried

2021-0331 V. Priestley: That a letter be sent to the local school to inquire if the janitorial staff would be able to strip and wax the community Hall.

Carried



In Camera Motions:

2021-0332 Smith: That the village administration request the bank statements from the Affinity Credit Union for the Leask Community Hardware Store from July 2015 to and including July 2021.

Carried

2021-0333 Waldner: That the administration assistant hours be reduced to two days a week from 9:00 to 5:00, days to be determined by the administrator effective October 25, 2021.

Carried

2021-0334 V. Priestley: That Ryan Obleman be laid off as of October 31, 2021.

Carried

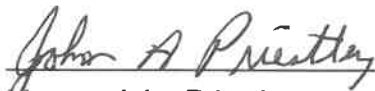
2021-0335 V. Priestley: That an advertisement be posted for an interim Administrator.

Carried

**Next Regular Meeting November 9, 2021 @ 5:00pm
Leask Community Hall**

Adjourn:

2021-0336 Donohue: That this meeting be adjourned at 8:30 p.m.



Mayor: John Priestley

Acting Administrator: Carmen Jean

(Seal)